

THE ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC OF GOVT. CHAMPHAI COLLEGE FOR THE YEAR 2013-2014

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Year of Report : 2013-2014

PART – A

The outcome achieved of the Plan of Action for 2012-2013.

1. **Construction of buildings:** Request has been made to the state government to hasten the much awaited construction of new buildings. The state government did its best, and actual construction works has begun in May 2012, with a work schedule of 18 months. However, the State PWD department is the monitoring department and the college authority has no say in the construction process, except to make suggestions for improvement etc. The **college building committee** has been entrusted to look after the work progress, and to check and verify materials used. Construction of most of the buildings has been started and materials used are regularly checked by the said committee.

Regarding construction of standard Women's Hostel, construction work has not been resumed as no more installment of the remaining fund is received following

submission of the Utilization Certificate. However, 36 lakhs out of 40 lakh of the approved amount has been received and utilized. The construction is at its final stage of preparing partition wall and room allotment only.

2. **Study tours:** Study tour has been organized for students of Geography to visit Serlui B hydro-power project.
3. **Research work/ Further studies:** The importance of research works and further studies have been stressed at the re-opening of the college in the staff meeting.
4. **Fund for more books:** The College has tried to acquire adequate books for academic purposes, and through UGC funding, some quantity of books could be purchased for immediate requirement.
5. **Adequate teaching staff:** State government (through Directorate of H & TE) has been requested again and again to provide adequate teaching faculty for the college. As a result some teachers have been appointed in the much needed departments.

PART – B

1. Activities reflecting the goals and objectives of the institution.

The goals and objectives may be put under two main heads: making and maintaining buildings/rooms to accommodate students of various disciplines, and to give the kind of education to students in line with the name of the department – Human Resources Development.

(a) Buildings :

- (i) Construction of Women's Hostel, which was started on 3.5.2010 under UGC fund, the total estimate accepted being Rs.41,00,000/-, the first installment amounting to Rs.20,00,000/- has already been received in the preceding year, and the second installment of Rs 16,00,000/- is received this year, and about 80% the work is being finished. Inspecting team from UGC has been entertained and the report thereof

has been submitted to UGC. The remaining balance of grant is still in wait.

- (ii) Proposal and estimate for Major reconstruction of the main building (Class rooms) amounting to Rs.10.75 crores has been submitted and was earnestly be pursued to the Govt. of Mizoram.

Of the estimated amount of Rs.10.75 crores, Rs.951.29 lakhs has been approved, and work is being carried on from May, 2012. The buildings included are – Administrative & Library Buildings, Arts & Commerce Buildings, Sciences & Computer Sciences Buildings, Multipurpose Hall, Staff Quarters, Women hostel and Boys Hostels. The construction work is slated to be completed within 18 months. The construction work could not be completed within the stipulated schedule and work schedule was extended for another six months. Meanwhile, utmost care is taken by the College Building committee in looking after the work process. Wooden windows were changed to aluminium framed windows at the request of the committee. Some of the materials were also being complained about and has been replaced.

(b) Quality Education ;

In order to achieve academic excellence, the affiliating University viz., Mizoram University, has introduced semester system of education from the previous year. To pass on from annual to semester system, the academic committee of the college has chalked out various plans and actions.

- (i) Academic Routine: The committee prepared and listed out various academic routines such as date for internal examinations, date for submission of assignment, internal & university examinations invigilation schedule and preparation of college prospectus.
- (ii) One-day workshop: In order to promote academic-related environment and internet culture among students and staff alike, the IQAC in collaboration with NIELIT, Aizawl Centre jointly organized a one-day cyber security awareness campaign for students and staff, on 4th Dec, 2013. The programme outline is

as follows -

Place: Govt Champhai College Hall

Time: Dt 4th. December. 2013; 12:00 – 4:00 PM

Chairman: Shri Lalthanpuia, HOD, BCA.

Resource Person: Shri Lalrempuia, Dy. Engineer, NEILIT, Aizawl.

- (iii) State Level Seminar: State Level Seminar on “Teaching Techniques of Mizo Poetry” was jointly organized by Govt Champhai College and Department of Mizo, Pachhunga University College on 4th Dec., 2013. The seminar was sponsored by Building and other Construction welfare board, Department of Labour, Employment and Industrial Training, Govt of Mizoram.

Shri C. Lalsiamthanga, HOD, Dept of Mizo, Govt Champhai College presented the paper “Method of Teaching Poetry”.

2. **New Academic Programmes Initiated (UG)**

No new academic programme initiated.

3. **Innovations In Curricular Design and Transaction.**

As curricular design is done by the University, the College has no direct hand in this matter. However, thirteen teachers of this College have been Members of Board of Studies and of Schools where curricular design is done.

4 **Inter-Disciplinary Programme started:**

No new interdisciplinary programme started.

5. **Examination Reforms Implemented:**

University Examination Reforms are done by the University only. However, Internal Examinations and assignments were given to the students to obtain internal marks, as per the University rules.

6. **Candidates Qualified – NET/SLET/GATE, etc.**

None during the reporting year.

7. **Initiative towards faculty development Programmes:**

Nil.

8. **Total number of seminars/Workshop conducted**

1 seminar and 1 workshop program were organized.

9. **Research Projects :**

No new research projects. Works on previous report were carried on.

10. **Patents generated**

Nothing to report.

11. **New Collaborative Research Programmes:**

Nothing to report.

12. **Research grants received from various Sources:**

None.

13. **Details of Research Scholars:**

As given at No. 9 above.

14. **Citation index of Faculty Members and impact factor:**

Nothing new to report.

15. **Honours/Awards to the Faculty:**

Nothing new to report.

16. **Internal Resources Generated:**

The Total amount of Financial resources generated during the reporting period 2013-2014 amounted to Rs. 13,82,590/- from various sources / heads as sanctioned below :

| | | | |
|-------|------------------|---|---------------|
| (i) | Admission fee | — | Rs.46,700/- |
| (ii) | Tuition fee | - | Rs.3,89,000/- |
| (iii) | Enrolment fee | - | Rs.26,280/- |
| (iv) | Affiliation fee | - | Rs.8,760/- |
| (v) | Examination fee | - | Rs.1,54,400/- |
| (vi) | I.D. fee | - | Rs.21,500/- |
| (vii) | Games and sports | - | Rs.1,30,800/- |

| | | | |
|--------|--------------------|---|-----------------|
| (viii) | Students Union fee | - | Rs. 1,30,800/- |
| (ix) | Magazine fee | - | Rs 1,30,800/- |
| (x) | Laboratory fee | - | Rs 36,500/- |
| (xi) | Library fee | - | Rs 1,15,800/- |
| (xii) | Development fund | - | Rs 1,91,250/- |
| | | | <hr/> |
| | | | Rs.13,82,590 /- |
| | | | <hr/> |

17. Details of Departments getting SAP, COSIST (ASSIST)/DST.FIST, etc.

None to report.

18. Community Services :

(a) The College, through its NSS Unit, did a number of commendable Community Services as given below/during 2012-2013) :

- i. 100 nos of tree sapling were planted and about 50 nos of them are surviving.
- ii. Blood donation camp was observed on 23.7.2013. 32 units of blood were collected through volunteers.
- iii. Cleanliness drive/campaign was organized during 27, May – 02, Jun, 2013 in collobaration with Zote branch YMA members and at Sathar kham, wildlife protection viewpoint was constructed. And during 03 – 09 Feb, 2014 at Dungtlang village with YMA members of the local branch, and at the famous Lianchhiari lunglen tlang a public urinal was constructed. During 27, Jan – 02, Feb, a rest shed was constructed at Chehrepkawn in Hmunhmeltha village.

19. Teachers and Officers newly recruited:

New appointments were made as given below:

(a) Regularization of Contract Teachers

| <u>Name</u> | <u>Department</u> |
|-------------------------|-------------------|
| (i) Ellie Lallianpuii | Education |
| (ii) Lalropari Khiantge | Pol. Science |

(b) Contract Lecturers

| <u>Name</u> | <u>Department</u> |
|-----------------------|-------------------|
| (i) Rosangzuali Varte | Botany |
| (ii) F.Lalfakawmi | English |
| (iii) Lalhruaitluangi | English |

(c) Part Time Lecturers

| <u>Name</u> | <u>Department</u> |
|-----------------------------|-------------------|
| (i) Mimmy Rosangpuii | Pol. Science |
| (ii) Rebecca Lalhmingmawii | Economics |
| (iii) Robert Lalmuanpuia | Physics |
| (iv) Lijumon Lalremsanga | Chemistry |
| (v) JH Lalremruati | Botany |
| (vi) R. Tlanghmingthanga | Zoology |
| (vii) Helen Laltlankimi | BCA |
| (viii) Lalthamawia Bolchhim | BCA |
| (ix) R. Lalmawlsawma | BCA |
| (x) C.Lalngaihawmi | BCA |
| (xi) Lalnunthari | BCA |

20. Teaching Non – Teaching Staff Ratio

The Teaching non-teaching staff ratio stood at 49:16 or 3:1

21. Improvements in the library Services:

- a. Proper serialization and classification of books was completed.
- b. Borrower's Cards were ordered and issues of the cards were started.
- c. Accession Register was made.
- d. Subject-wise record in accordance with the accession register, was also completed.
- e. Computerisation of the library is underway.

22. New books/Journals subscribed and their value**(a) New book obtained for regular courses**

| <u>No. of Books</u> | <u>Value</u> |
|---------------------|----------------|
| 817 – purchased | Rs. 2,45,100/- |

(c) **Generals Journals subscribed:**

National – “The Week”

Carreer 360⁰

Southern Economist

23. **Courses in which students’ assessment of teachers is introduced and the action taken on student feedback**

Selected students were asked to answer questionnaire regarding status of the campus, availability of facilities and conduct and performance of teachers and non-teaching staff. On the merit of the questionnaire, teachers were brief by the Principal of the College.

24. **Unit Cost of Education :**

(a) Arts - Unit Cost of Education = Rs. 54,259.00 per annum per student

(b) Science - Unit Cost of Education = Rs. 1,56,000.00 per annuma per student

(c) BCA - Unit Cost of Education = Rs. 7,960.00 per annum per student

25. **Computerization of administration and the process of Admissions and Examination result, issue of Certificates:**

So far, administration, results of Examinations and issue of Certificates were not computerized.

26. **Increase in infrastructural facilities :**

(a) Construction of Girl’s Hostel underway through UGC funding

(b) Construction of main buildings as mentioned earlier is underway

27. **Technology Upgradation:**

(a) BSNL Internet (Broadband) Connection – 2 Nos.

(b) VPN Internet Connection - 2 Nos.

(c) Networking in BCA Laboratory.

(d) Maintaining College Website www.champhaicollege.com.

(e) Preparatory Works on Library automation.

(f) Networking in Computer Centre.

28. **Computer and Internet access and training to teachers and students :**

The College had an Internet connectivity on Broadband Connectivity for official purposes and for the teaching staff. However, no specific training was not given/undergone to or by students and staff.

29. **Financial aid to students :**

Tribal students of this College were awarded Post – Matric Scholarship amounting to Rs.1,91,250/- during 2013-2014.

30. **Activities and support from the Alumni Association :**

Nothing to report.

31. **Activities and support from Parents – Teacher Association :**

Nothing to report.

32. **Health Services :**

Nothing to report.

33. **Performance in Sports activities :**

This College football team participated in the 12th Mizoram University Sports, 2013 and won silver medal. And the table tennis team won bronze medal in the same sport.

34. **Incentives to outstanding Sports persons :**

Nothing to report.

35. **Student Achievements and awards :**

On his retirement commemoration, Dr CJ. George institute an award for proficiency in English, by which, students performing well in English subject may get the award, which carries certificate and cash.

36. **Activities of the Guidance and Counselling Centre :**

Since the required fund under UGC merged Scheme was not received, proper guidance and counselling centre could not be established. However, Student Support and Progression committee under the guidance of the working chairman Shri Dr. CJ George, gave guidelines and guidance to students who sought admission to the college in regards to subject combinations and possible future aspects.

37. **Placement services provided to students :**

None to report

38. **Development Programmes for non – Teaching Staff**

None to report.

39. **Healthy Practices of the Institution:**

None to report.

40. **Linkages developed with national/International/Academic Research bodies:**

The College has active links with University and other academic and Research bodies through membership of lecturers in those bodies as given below:

(a) 13 (thirteen) lecturers have been members of Board of Studies, Moderation Committees and the school of various subjects/Departments under Mizoram University.

(b) State, national and International bodies where some lecturers have been member of :

- (i) Animal Welfare Education, India.
- (ii) Native Conservators, Mizoram Regional Chapters, Mizoram.
- (iii) Editorial Board, Asian Journal of Animal Sciences.
- (iv) Association of Advancement of Entomology, Thiruvanthapuram.
- (v) Geography Association of Mizoram.
- (vi) Mizoram History Association.
- (vii) Mizoram Political Association.

- (viii) Indian Institute of Public Administration.
- (ix) Mizoram Public Administration Association.

41. **Any other relevant information the institution wishes to add :**

Nothing to add.

PART - C

Detail plans of the Institution for the next year (Annual plan of Action for the year 2014-2015).

1. To take necessary steps so that the new college buildings which is underway be occupied as early as possible.
2. To send students to field works / excursion etc., especially for those subjects which have field works included in their syllabus.
3. To include adds-on courses for the students.
4. To seek fund for constructing a standard meeting place/hall for teaching staff.
5. To form important sub-committees of the institution for day to day tasks.
6. To make financial transaction of the institution more transparent by making the internal audit committee formed became more active.
7. To promote establishment of alumni association of the college.

(ZIRSANGLIANA PAITE)
Coordinator

(LALNUNMAWIA)
Principal & Chairman

INTERNAL QUALITY ASSURANCE CELL
GOVT CHAMPHAI COLLEGE
CHAMPHAI : MIZORAM