

THE ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC OF GOVT. CHAMPHAI COLLEGE FOR THE YEAR 2012-2013

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Year of Report : 2012-2013

PART – A

The outcome achieved of the Plan of Action for 2011-2012.

1. **Revision of internal method of teaching:** Since semester system has been introduced from 2011 – 2012 academic session, staff meetings were held to discuss its possible impacts and consequences on the current academic curricula and teaching methodology, physical assets like classrooms and equipments. It is decided to form different committees to look after the matters and to chalk out possible course of action. The different committees so formed are as follows -
 - (a) IQAC (5 years tenure)
 - (b) Internal Audit committee
 - (c) Academic committee
 - (d) Advisory committee
 - (e) Canteen committee
 - (f) Cultural committee
 - (g) Curriculum committee
 - (h) Discipline committee
 - (i) Building committee
 - (j) Research, Consultancy and Evaluation committee

- (k) Sports committee (l) Student support and progression committee
 (m) Anti ragging committee (n) Development committee

The term of tenure for each committee except IQAC is two years and each committee is responsible for framing guidelines, action plan etc for its responsibilities. As such. Academic committee has been allotted the responsibility of smooth introduction of semester system.

The committee studied the implications of semester system and came out with detailed academic calendar and classroom distributions, classes distribution and guidelines for more effective teachings.

The curriculum committee was entrusted with designing and preparing class routine for all streams of studies viz., Arts, Sciences and B.C.A., and encompassing old courses of annual system and new courses of semester system.

2. **Construction of buildings:** Request has been made to the state government to hasten the much awaited construction of new buildings. The state government did its best, and actual construction works has begun in May 2012, with a work schedule of 18 months. However, the State PWD department is the monitoring department and the college authority has no say in the construction process, except to make suggestions for improvement etc. The college building committee has been entrusted to look after the work progress, and to check and verify materials used.

Regarding construction of standard Women's Hostel, construction work has not been resumed as no more instalment of the remaining fund is received following submission of the Utilization Certificate.

3. **Electronic note-books:** Fund has been sought for purchasing Electronic Note-books for distribution among teaching staff for improvement and upgradation of teaching quality. For this, Shri Zirsangliana Paite, Asst. Professor attended the Interface Meeting in Guwahati on 28th Jan. 2011, and submitted proposal of additional grant of Rs.25 lakhs.

The amount has been sanctioned in the current academic year and 40 laptops (notebooks) has been distributed to staff.

4. **Study tours:** Study tour could not be organized due to lack of fund.

5. **Research work/ Further studies:** The importance of research works and further studies have been stressed at every opportunity and some of the faculty members are pursuing, namely -
 - (1) **Dr. D.N. Harrit** – minor research project from UGC
 - (2) **Shri C. Laldawngliana** – pursuing Ph.D. degree and doing minor research project under UGC
 - (3) **Shri Lalnunpui** - pursuing Ph.D. degree and doing minor research project under UGC
 - (4) **Smt Ellie Lallianpuii** – studying Ph.D.
 - (5) **Smt JH. Lalremruati** – studying Ph.D.
6. **Fund for more books:** The College has tried to acquire adequate books for academic purposes, however, due to scarcity of fund, books could be purchased only in bare requirement.
7. **Adequate teaching staff:** State government (through Directorate of H & TE) has been requested again and again to provide adequate teaching faculty for the college. However, desired result has not yet been achieved.
8. **Internet connection:** To have regular internet connection from BSNL, Champhai Circle, request has been made to SDO, BSNL, Champhai circle. The College and BSNL department organized a one day line checking and installment programme. Since the main problem is stolen telephone line every now and then, on this day, all the lines in the prone area were undergrounded. It is hoped that the lines would be safe and sound from now on.

PART – B

1. **Activities reflecting the goals and objectives of the institution.**

The goals and objectives may be put under two main heads: making and maintaining buildings/rooms to accommodate students of various disciplines, and to give the kind of education to students in line with the name of the department – Human Resources Development.

(a) Buildings :

- (i) Construction of Women's Hostel, which was started on 3.5.2010 under UGC fund, the total estimate accepted being Rs.41,00,000/-, the first installment amounting to Rs.20,00,000/- has already been received in the preceding year, and the second installment of Rs 16,00,000/- is received this year, and about 80% the work is being finished.
- (ii) Proposal and estimate for Major reconstruction of the main building (Class rooms) amounting to Rs.10.75 crores has been submitted and was earnestly be pursued to the Govt. of Mizoram.

Of the estimated amount of Rs.10.75 crores, Rs.951.29 lakhs has been approved, and work is being carried on from May, 2012. The buildings included are – Administrative & Library Buildings, Arts & Commerce Buildings, Sciences & Computer Sciences Buildings, Multipurpose Hall, Staff Quarters, Women hostel and Boys Hostels. The construction work is slated to be completed within 18 months.

(b) Quality Education ;

In order to achieve academic excellence, the affiliating University viz., Mizoram University, has introduced semester system of education from the previous year. To pass on from annual to semester system, the academic committee of the college has chalked out various plans and actions.

1. Academic Routine: The committee prepared and listed out various academic routines such as date for internal examinations, date for submission of assignment, internal & university examinations invigilation schedule and preparation of college prospectus.
2. One-day workshop: In order to promote academic environment and work culture among students and staff alike, the IQAC organized a one-day workshop programme for students and staff, which was conducted at the re-opening of the college academic programmes. The programmes were as follows -

**COLLEGE RE-OPENING 2013
TENTATIVE PROGRAMME**

Tan hun : Dt 17/1/2013 10:00 AM
Chairman : Principal
Recorder : Prof.C. Laldawngliana

Meeting of Faculty and Students

10:00 am : In augural speech by Principal
 10:15am – 10:45am : Students' role in academic development – Prof. P.Lalhmingliana
 10:45am – 11:30am : Students' Discipline & Manner – Prof. RL Chhuanawma

Meeting of Teaching & Non-Teaching Faculty

12:00noon – 1:00pm : Distribution of Works in Administrative Office – Shri K. Lalthlengliana, followed by discussion.

Meeting of Teaching Faculty

1:00pm – 1:30pm : Teachers & their Responsibilities – Prof. Lalhchanhimi Khiangte
 1:30pm – 2:00pm : Work Ethics & Work Culture vis-à-vis Teaching– Prof. L. Khuma Varte
 2:00pm – 2:30pm : Leave rules as per UGC 2010 Regulations – Prof. Zirsangliana Paite
 2:30pm – 3:30pm : Discussion
 3:30pm – 4:00pm : Vote of Thanks by Principal.

2. **New Academic Programmes Initiated (UG)**

No new academic programme initiated.

3. **Innovations In Curricular Design and Transaction.**

As curricular design is done by the University, the College has no direct hand in this matter. However, thirteen teachers of this College have been Members of Board of Studies and of Schools where curricular design is done.

4 **Inter-Disciplinary Programme started:**

No new interdisciplinary programme started.

5. **Examination Reforms Implemented:**

University Examination Reforms are done by the University only. However, Internal Examinations and assignments were given to the students to obtain internal marks, as per the University rules.

6. **Candidates Qualified – NET/SLET/GATE, etc.**

None during the reporting year.

7. **Initiative towards faculty development Programmes:**

Nil.

8. **Total number of seminars/Workshop conducted**

1 debate programme and 1 incern program were organized.

9. **Research Projects :**

(a) On-going:

(i) C. Laldawngliana, M.Sc. (Chem.); Assistant Professor

Topic of Research – “Removal of heavy metal toxicant by using iron-coated sand (ICS) and Manganese-Coated sand (MCS) from acquired medium,” a research for Ph.D. degree.

(ii) Lalnunpuia, M.Sc. (Physics); Assistant Professor

Topic of Research – “A study of relativistic effect of Photo-emission in magnetic metal” a research for Ph. D. degree.

Minor Research - “A study of relativistic photo emission and Band Structure Calculation in the magnetic solid”.

(ii) Lalremruati, M.Sc. (Botany); Contract Lecturer.

Topic of Research – “Study on market and non-market benefits of selected NTFPs around Dampa Tiger Reserve in Mizoram”, a research for Ph. D. degree.

(b) Newly Implemented:

(i) Ellie Lallianpuui, MA (Ed) ; Contract Lecturer.

Topic of Research – “Medium of instruction at school level Policy review, impact on academic achievement and perceptions of Stakeholders”, a research for Ph. D. degree.

(ii) Lalfakawmi, MA, M.Phil (Eng); Contract Lecturer.

Topic of Research – “Psycho Analytical Study of selected Mizo Fiction”, a research for Ph. D. degree.

(c) Project (Minor Project) Completed:

Dr. D.N. Harit, M.Sc.. Ph.D.; Associate Professor.

Topic of Research – “Systematic Survey and ecological Studies on tiger-beetles (Coleoptera : Cicindelidae) in Mizoram, North - East India”, funded by UGC.

10. **Patents generated**

Nothing to report.

11. **New Collaborative Research Programmes:**

Nothing to report.

12. **Research grants received from various Sources:**

Dr. D.N. Harit received a sum of Rs. 32,200/- for the minor research mentioned at No. 9(c) from UGC above under “Enhancement of initiative for competence building”.

Shri Lalnunpuia received a sum of Rs 1,00,000/- for the minor research project mentioned at no. 9(a) from UGC.

13. **Details of Research Scholars:**

As given at No. 9 above.

14. **Citation index of Faculty Members and impact factor:**

Nothing new to report.

15. **Honours/Awards to the Faculty:**

Nothing new to report.

16. **Internal Resources Generated:**

The Total amount of Financial resources generated during the reporting period 2012-2013 amounted to Rs. 9,16,655/- from various sources / heads as sanctioned below :

(i)	Admission fee	–	Rs.37,350/-
(ii)	Tuition fee	-	Rs.3,00,000/-
(iii)	Enrolment fee	-	Rs.20,940/-
(iv)	Affiliation fee	-	Rs.6,980/-
(v)	Examination fee	-	Rs.1,00,945/-
(vi)	I.D. fee	-	Rs.14,950/-
(vii)	Games and sports	-	Rs.87,000/-
(viii)	Students Union fee	-	Rs. 87,000/-
(ix)	Magazine fee	-	Rs 1,30,800/-
(x)	Laboratory fee	-	Rs 33,500/-
(xi)	Library fee	-	Rs 74,750/-
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			Rs.9,16,655 /-
			<hr/>

17. **Details of Departments getting SAP, COSIST (ASSIST)/DST.FIST, etc.**

None to report.

18. **Community Services :**

(a) The College, through its NSS Unit, did a number of commendable Community Services as given below/during 2012-2013) :

- i. 60 nos of tree sapling were planted and about 40 nos of them are surviving.
- ii. Sadbhavana day was observed on 13.8.2012
- iii. Cleanliness drive/campaign was organized during 23 – 29, Aug, 2012 in collobaration with YMA members at Zotlang “E”; and during 8 – 14 Dec, 2012 at Vengthlang North locality with YMA members of the local branch, and North Khawbung. The cleanliness drive included cleaning street, cleaning public urinals, renovation of public water

point, clearance of public graveyard and distribution of pamphlets, leaflets etc on sanitation and personal hygiene prepared by medical department.

19. Teachers and Officers newly recruited:

New appointments were made as given below:

(a) Contract Lecturers

<u>Name</u>	<u>Department</u>
Nil	Nil

(b) Part Time Lecturers

<u>Name</u>	<u>Department</u>
(i) Mimmy Rosangpuii	Pol. Science
(ii) Rebecca Lalhmingmawii	Economics
(iii) Robert Lalmuanpuia	Physics
(iv) Lijumon Lalremsanga	Chemistry
(v) C. Kapchhunga	Chemistry
(vi) JH Lalremruati	Botany
(vii) C. Lalrampari	Botany
(viii) Zothansangi	Zoology
(ix) R. Tlanghmingthanga	Zoology
(x) Helen Laltlankimi	BCA
(xi) Lalthamawia Bolchhim	BCA
(xii) R. Lalmalsawma	BCA
(xiii) Lalnunthari	BCA

20. Teaching Non – Teaching Staff Ratio

The Teaching non-teaching staff ratio stood at 49:18 or 2.7:1

21 Improvements in the library Services:

- a. Proper serialization and classification of books was completed.
- b. Borrower's Cards were ordered and issues of the cards were started.
- c. Accession Register was made.

- d. Subject-wise record in accordance with the accession register, was also completed.
- e. Computerisation of the library is underway.

22. **New books/Journals subscribed and their value**

(a) **New book obtained for regular courses**

<u>No. of Books</u>	<u>Value</u>
199 – purchased	Rs.81,776/-
9 – Donated	Rs.650/-

(b) **New books for UGC Coaching Class**

<u>No. of books</u>	<u>Value</u>
nil	nil

Journals:

(c) **Generals Journals subscribed:**

International – “New Week”

National – “The Week”

Newslink (Daily) – Pub. Mizoram in English

(d) **Journals of Particulars subjects:**

<u>Titles</u>	<u>Publishers</u>
(i) Resonance .	Indian Academy of Sciences.
(ii) Southern Economist .	M/s Susheda Subrahmanya.
(iii) Economic and Political Weekly.	A Sameeksha Trust Publication.
(iv) The Mathematical Intelligence.	Springer Science and Business Media.
(v) Research Journal of Chemistry. And Environment .	Dr. Jyoti Gaig.

Total amount of Subscription fees = Rs.8,273/- (approximate).

23. Courses in which students' assessment of teachers is introduced and the action taken on student feedback

No specific course was introduced.

24. Unit Cost of Education :

(a) Arts	-	Unit Cost of Education	- Rs.65,269.00
(b) Science	-	- do -	- Rs. 2,00,000.00
(c) BCA	-	- do -	- Rs.7,760.00

25. Computerization of administration and the process of Admissions and Examination result, issue of Certificates:

So far, administration, results of Examinations and issue of Certificates were not computerized.

26. Increase in infrastructural facilities :

- (a) Construction of Girl's Hostel underway through UGC funding
- (b) Construction of main buildings as mentioned earlier is underway
- (c) Set up Computer Centre (DST – FIST) completed.

27. Technology Upgradation:

- (a) BSNL Internet (Broadband) Connection – 2 Nos.
- (b) VPN Internet Connection - 2 Nos.
- (c) Networking in BCA Laboratory.
- (d) Maintaining College Website www.champhaicollege.com.
- (e) Preparatory Works on Library automation.
- (f) Networking in Computer Centre.

28. Computer and Internet access and training to teachers and students :

The College had an Internet connectivity on Broadband Connectivity for official purposes and for the teaching staff. However, no specific training was not given/undergone to or by students and staff.

29. **Financial aid to students :**

Tribal students of this College were awarded Post – Matric Scholarship amounting to Rs.29,94,200/- during 2012-2013.

30. **Activities and support from the Alumni Association :**

Nothing to report.

31. **Activities and support from Parents – Teacher Association :**

Nothing to report.

32. **Health Services :**

Nothing to report.

33. **Performance in Sports activities :**

This College football team participated in the 11th Mizoram University Sports, 2012 and won silver medal. And the table tennis team won bronze medal in the same sport.

34. **Incentives to outstanding Sports persons :**

Nothing to report.

35. **Student Achievements and awards :**

Nothing to report.

36. **Activities of the Guidance and Counselling Centre :**

Since the required fund under UGC merged Scheme was not received, proper guidance and counselling centre could not be established. However, Student Support and Progression committee under the guidance of the working chairman Shri Dr. CJ George, gave guidelines and guidance to students who sought admission to the college in regards to subject combinations and possible future aspects.

37. **Placement services provided to students :**

None to report

38. **Development Programmes for non – Teaching Staff**

None to report.

39. **Healthy Practices of the Institution:**

None to report.

40. **Linkages developed with national/International/Academic Research bodies:**

The College has active links with University and other academic and Research bodies through membership of lecturers in those bodies as given below:

(a) 13 (thirteen) lecturers have been members of Board of Studies, Moderation Committees and the school of various subjects/Departments under Mizoram University.

(b) State, national and International bodies where some lecturers have been member of :

- (i) Animal Welfare Education, India.
- (ii) Native Conservators, Mizoram Regional Chapters, Mizoram.
- (iii) Editorial Board, Asian Journal of Animal Sciences.
- (iv) Association of Advancement of Entomology, Thiruvanthapuram.
- (v) Geography Association of Mizoram.
- (vi) Mizoram History Association.
- (vii) Mizoram Political Association.
- (viii) Indian Institute of Public Administration.
- (ix) Mizoram Public Administration Association.

41. **Any other relevant information the institution wishes to add :**

Nothing to add.

PART - C

Detail plans of the Institution for the next year (Annual plan of Action for the year 2013-2014).

1. To take necessary steps so that the major reconstruction of the college building which is underway be completed as early as possible.
2. To send students to field works / excursion etc., especially for those subjects which have field works included in their syllabus.
3. To encourage all teaching staff to do research works or further studies.
4. To seek fund for purchasing more books for the College library.
5. To make pressure to the Government of Mizoram to give us the required number of teachers, at least contract lecturers.

(ZIRSANGLIANA PAITE)
Coordinator

(LALNUNMAWIA)
Principal & Chairman

INTERNAL QUALITY ASSURANCE CELL
GOVT CHAMPHAI COLLEGE
CHAMPHAI : MIZORAM